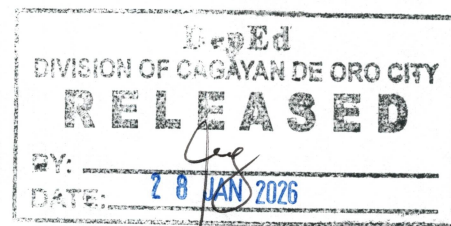




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

27 Jan 2026

DIVISION MEMORANDUM
No. 83 s.2026

**SCHOOLS GOVERNANCE AND OPERATIONS DIVISION (SGOD)
PLANNING AND TARGET-SETTING FOR FY 2026**

TO: Assistant Schools Division Superintendent
Chief Education Supervisor-SGOD
Asst. Chief ES-SGOD
Concerned SGOD personnel
Concerned OSDS personnel

1. To ensure alignment and harmonization of plans, programs and activities (PPAs) to the directions and targets of the Division Education Development Plan (DEDP) for 2026, all concerned SGOD and OSDS program holders and focal persons shall attend the **SGOD Planning and Target Setting for FY 2026 on February 19-20, 2026** at a venue to be announced in a separate memorandum.
2. Participants are advised to bring their 2025 Accomplishment Reports and Action Plan for 2026 to be used during the workshop. Attached is the program flow and list of participants for your guidance and reference.
3. The participants' travel, board and lodging, supplies and materials, and other activity-related expenses shall be charged to the HRTD funds, subject to the usual accounting and auditing rules and regulations.
4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
5. This Office directs immediate and wide dissemination of this Memorandum.


ROY ANGELO E. GAZON
Schools Division Superintendent



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
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Website: <https://depedcdo.net/>

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Encl.: As Indicated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

PLANNING TARGET-SETTING

DM-063-SGOD-SMME-ECHR



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PROGRAM FLOW
February 19-20, 2026

TIME	ACTIVITY	FOCAL PERSON
DAY 1 Feb 19, 2026		
06:00 – 09:00 AM	Travel time, Arrival, Registration	
09:00 - 10:00 AM	Preliminaries	Audio-visual presentations
	Welcome Remarks	Audie S. Borres Asst. Schools Division Superintendent
	Inspirational Message and Direction Setting	Roy Angelo E. Gazo Schools Division Superintendent
10:00 – 12:00 Noon	2025 Program Implementation Review	Eleanor Consejo H. Rollan SESP-SMME
12:00 – 01:00 PM	Lunch Break	
01:00 – 03:30 PM	2026 Target Setting	Rodel A. Megollas Planning Officer III
03:30 – 05:00 PM	Individual Program Plan Workshop and Presentation of Outputs	Beverly Anne Nicolasora SEPS-Research
06:00 PM	Dinner and Fellowship	Amor A. Radaza, EPS-II, SMME Mary Caress Galono, EPS-II, HRD
Day 2 – February 20, 2026		
08:00 – 09:00 AM	Preliminaries and Recap	
09:00 – 12:00 Noon	PRIME HRM Updates	Risa Bea Socorro M. Borres Administrative Officer V
01:00 – 02:00 PM	DepEd Manual of Style	Angela Vincent Torres OIC HRMO
02:00 – 04:00 PM	Financial Policy Guidelines and Updates	Arnel A. Calubag, CPA Accountant III
04:00 – 05:00 PM	Ways Forward, Closing Remarks	Rosalio R. Vitorillo Chief Education Supervisor – SGOD
05:00 – 07:00 PM	Travel time going home	



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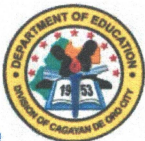


CONTROL NO. _____

Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

List Of Participants

1.Roy Angelo E. Gazo	Schools Division Superintendent
2.Audie S. Borres	Asst. Schools Division Superintendent
3.Rosalio R. Vitorillo	Chief Education Supervisor-SGOD
4.Romeo B. Aclo	Asst. Chief Educ.Supervisor-SGOD
5.Jerry P. Taruc	PSDS, Division Sports Coordinator
6.Arnel A. Calubag	Accountant III
7.Risa Bea Socorro M. Borres	Administrative Officer-V
8.Angela Vincent T. Corrales	AO III, OIC-HRMO
9.Dr. Mark Baldomero Meso III	Medical Officer III
10.Dr. Jamcel Chacon	Dentist
11.Dr. Pauline Angara	Dentist
12.Joan Arsua	Nurse
13.Sharon Polancos	Nurse
14.Derrold Marl S. Aves	SEPS-HRD
15.Mary Caress T. Galono	EPS-II, HRD
16.Eleanor Consejo H. Rollan	SEPS-SMME
17.Amor A. Radaza	EPS-II, SMME
18.Beverly Anne E. Nicolasora	SEPS-Research
19.Rodel S. Megollas	Planning Officer-III
20.Mark Edward D.Olango	TI, Planning Personnel
21.Roy H. Lumban	SEPS-SocMob
22.Alvic Marie S. Francisco	EPS-II, SocMob
23.Engr. Ely V. Mamacalay	Engineer III
24.Engr. Machy M. Tudas	Technical Assistant II
25.Engr. Jevie L. Jala	Technical Assistant II
26.Alroze A. Veloz	Admin.Aide IV
27.Ryan Q. Blanco	PDO II
28.Jairus John M. Gochuco	PDO I
29.Loredelle L. Tacandong	PDO I
30.James Pathrick Santos	Public Relations Officer IV-LSB
31.Purcia C. Ang	Technical Assistant I
32.Emelyn C. Regotia	SGOD Personnel
33.Edwin G. Jerusalem	Driver
34.Michael B. Sarilla, Jr.	Driver
35.Cyril Casinillo	Driver



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